

TOWN OF DEWHURST REGULAR MONTHLY BOARD OF SUPERVISORS MEETING MINUTES
TUESDAY, NOVEMBER 14, 2023 - 7:00 P.M.

Call to Order Chairman Bill Kolve called the Town of Dewhurst Regular Monthly Board of Supervisors meeting to order at 7:00.

Board members present were: Bill Kolve, Bruce Delaney and Troy Wyss. Also present: Steve Kunes, Clerk.

Citizens present were: Paul Stearns, Richard Johnson, Flo & Ed Chaulklin, Chirs Kenyon, Eric Wiley, Gene O'Brien, Ted Janicki, Rollin Opelt, Scott Zenz, Barb Kunes, Laura Quilty, Kelly Errthum, Heather Sullivan, Don Subke, Bill & Tammy Martin, Louis Metcalf and Diana Laufenberg. If you did not sign the attendee list, your name will not appear in the minutes.

Approve Agenda Bill Kolve moved to approve the agenda as posted, Troy Wyss seconded. Motion carried, 3/0.

Approval of Minutes Bill Kolve approved the October 10, 2023 Board of Supervisors minutes as distributed, Troy Wyss seconded. Motion carried, 3/0.

Treasurer's Report Steve Kunes reported on the October financials and budget year-to-date. 23.4 percent of the budget has been spent. Overall budget on target. Bruce Delaney moved to approve the October 2023 treasurer's report, Troy Wyss seconded. Motion carried, 3/0. Month end balances are as follows:

<u>Account</u>	<u>Beginning Balance</u>	<u>Month End Balance</u>
General Checking (CSB of Loyal)	\$49,350.48	\$ 53,134.28
Money Market (CSB of Loyal	\$82,599.70	\$ 82,672.12
Equipment Fund BR Country Bank)	\$26,199.69	\$ 26,228.17
Total Cash on Hand		<u>\$162,034.57</u>

Steve Kunes continued with the 2023 Municipal Levy Limit for the Town of Dewhurst. The 2023 payable in 2024 is \$117,917. Troy Wyss moved to approve the 2023 Dewhurst Municipal Levy, seconded by Bruce Delaney. Motion carried, 3/0.

Monthly Road Report Don Subke reported roads are graded and the township is ready for winter.

Monthly Dump Report Steve Kunes reported the Wednesday winter hours of 3-6pm went into effect on November 1st. Full and empty dumpster signs are being utilized and the township will be monitoring the anticipated cost reduction. He went on to say he would like the lights checked as they were flashing. Rollin Opelt checked and they seem to be operating properly now.

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Room Tax Ordinance - Second Reading Diana Laufenberg, member of the Zoning and Plan Ordinance Commission read the ordinance to the Board. After discussion and clarifications, Troy Wyss moved to approve the second reading. With the caveat that all funds collected be used in the Town of Dewhurst, Bill Kolve seconded. Motion carried, 2/1 with Bruce Delaney voting no. With the motion approval, Bill Kolve scheduled a public hearing to be held on January 9, 2024 beginning at 6:00pm.

Agate Lane/Laguna Avenue Turnarounds Bids Received After review of the bids for the work to be completed on the two turnarounds, the work was awarded to Hawk Island for the bid of \$7800. Motion made by Troy Wyss, seconded by Bruce Delaney. Motion carried, 3/0.

Citizens Concerns

- Barb Kunes - asked the Chairman if the Board would consider a social - type gathering for community members utilizing the Dewhurst Town Hall. She feels this would bring residents together each month (Wednesday mornings) and also bring the community together. She will take on all responsibilities alone and ask for help if the effort was successful. She would like to begin either October 29 or November 6. She also asked if the Board would help fund supplies needed. Bill Kolve said he would think about the proposal and get back to her. Troy Wyss commented that he thought this a good idea.
- Chris Kenyon - asked questions about Board announcements, agenda posting and ordinances. Troy Wyss commented that her questions would be answered later in the agenda.
- Ted Janicki - asked why the legal fees were so high in 2023. Bill Kolve said that the cell tower placement was the major factor.
- Louis Metcalf - wanted to thank the Board for all the work that was done on Maple Lane. Water is now running in the right direction.
- Virgil Bohac - complained about the property with three rental units next to his property on County Trunk J. Asked the Board what they were going to do about it. He said it was a violation of the zoning in that area.

Supervisor's Report

- Bruce Delaney reported he had contacted a firm willing to be the Administrator for the township website. He said Kamdukewebdesigns would be willing to work needed to update the website on a monthly basis. Cost \$55 per month or if the service was paid annually, \$540, which would equate to \$45 per month. Troy moved to contract with the aforementioned firm, Bruce Delaney seconded,. Motion carried 3/0. Steve Kunes will contact Kamdukewebdesigns regarding a contract, agreed upon reimbursement and process for transferring documents to them.
- Troy Wyss commented on the forms for bids and had a sample of one for Bill Kolve to review. He said he received 16 emails regarding the requests for citizens to email their thoughts. Joe Kish commented by asking how decisions are made by the Board and Chris Kenyon said the Board should listen to residents as to ordinances and other decisions. Bill Kolve called for order.

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Approve and Sign Checks Bill Kolve moved to approve and sign checks, seconded by Bruce Delaney.
Motion carried 3//0

Adjourn Bruce Delaney moved to adjourn the NOVember 14, 2023 Board of Supervisors meeting, Bill Kolve seconded. Motion carried, 3/0. Meeting adjourned at 8:15pm.

Respectfully Submitted,

Steve Kunes, Clerk

Unapproved Draft (11/22/23)