

TOWN OF DEWHURST SPECIAL BOARD OF SUPERVISORS MEETING MINUTES  
TUESDAY, DECEMBER 26, 2023 - 6:00 P.M.

Call to Order Bill Kolve called the Special Board of Supervisors meeting to order at 6:00.

Board members present were: Bill Kolve, Bruce Delaney and, via phone (FaceTime), Troy Wyss. Also present were: Todd Schultz, Treasurer and Steve Kunes, Clerk. Included in the audience were: Mike Parrott and Adam Pillard from General Engineering Company (GEC) and Ted Janicki, former Supervisor 1.

Approve Agenda Bruce Delaney moved to approve the agenda as distributed, Troy Wyss seconded. Motion carried 3/0.

Discussion with GEC Regarding Dewhurst Zoning Ordinances Bill Kolve led the discussion regarding how ordinances are in the building permit process. Adam Pillard explained the building permit approval/denial process. Adam explained how State of Wisconsin building codes were used and said that he did not figure in the local town ordinances in that approval or denial. He further explained that he issues two types of permits - remodeling, new construction.

Discussion followed regarding how the ordinances will be applied moving forward. Mike Parrott said townships use various methods and said an "Administrative Permit," in his opinion worked the best. The process includes the Clerk or designee will issue an Administrative Permit, based on the township ordinances. Once this approved permit is forwarded to the building inspector, he will then follow the prescribed rules to issue the building permit. This was discussed among the Board and they agreed by Bill Kolve moving to approve the process with the caveat that two of the Supervisors would also co-sign the permit before issuance, motion seconded by Bruce Delaney. Motion carried. A charge of \$75 for a dwelling and \$50 for an accessory building would be charged. It was agreed that permit will be based on new dwellings, remodels and accessory buildings.

Adam Pillard will work on an application for the aforementioned permit and forward to Steve Kunes for review. Adam also gave the Board sample permit forms for their review.

The Board agreed, per motion to move the greater than 100 square foot maximum to 200 square foot maximum for need of a valid building permit. Bruce Delaney motion, seconded by Troy Wyss. Motion carried 3/0

As a final gesture, after Mike Parrott reviewed the current Dewhurst Zoning ordinances, he volunteered to review and re-write the ordinances per any new Wisconsin Statutes. He also said that the Board could then add any nuances as needed. Bill Kolve said that would be very helpful and thanked him for this offer.

Bill Kolve concluded the meeting by thanking Ted Janicki, Adam Pillard and Mike Parrott for their attendance in this important meeting

Adjourn There being no further business or discussion, Bill Kolve moved to adjourn, seconded by Bruce Delaney. Motion carried. Meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Steve Kunes, Clerk

